



POLICY FOR ELECTIVES

CIMS Multan – CMC & CDC

It is the policy of the CIMS to motivate and facilitate the students for achieving excellence in professional skills within the country or abroad by availing the opportunities and services of the institutes of repute. In this context, CIMS already has signed MoUs with some sister institutions, whereas Shaukat Khanum Cancer Research Institute and Agha Khan University are already providing this opportunity to our students. CIMS Multan also encourages the students to avail of this opportunity in foreign universities in coord with NUMS and HEC programs.

AIMS AND OBJECTIVES

This policy aims to enhance the cognitive and constructive capabilities of the students through a humanistic approach. The students can be allowed to take electives of choice at centers of excellence in Pakistan and abroad for acquiring updated advanced knowledge, research, skill, and technology.

PROCEDURE

- The students who are desirous of doing electives will apply through the dept. of student affairs for permission and a No Objection Certificate (NOC) from the institutional head.
- The application will be subject to scrutiny by the Principal/ Dean and HoD of the respective specialty.

The applicant will submit the following doc:

- a. DMC of last professional exam with no supple
- b. Permission from the parent institution
- c. Permission from the host institution
- d. No due certificate from institutional departments/ hostel warden
- e. No due certificate from the finance department

- The student will produce a certificate of successful completion from the head of the host institution along with the attendance record and assessment (if applicable) to be included for internal grading/ assessment of the institute.
- To reciprocate, CIMS also offers the same program to sister institutions on a mutual basis. There is no constraint to choose the elective of choice, however, the number of seats will be limited in each discipline so that the quality of training may not be compromised.
- After the tenure, the student will report back to the college authority for joining the regular classes onwards.

CRITERIA FOR SELECTION

- All those who will apply for electives will be encouraged and will be permitted provided they have passed the last professional/Block examination.
- The electives can be done during vacations or post-exam vacations. Permission in preparation leaves for pre-annual or annual exams will not be permitted.
- Institute will facilitate the students for electives as much as possible.
- The students must produce permission from the host institution before leaving for electives.

SUBJECTS SELECTION

It will depend upon the:

- The aptitude of the student
- Electives offered by the host institution

COMPENSATION FOR TEACHING HOURS AND ATTENDANCE:

- Students proceeding for electives will produce a certificate of attendance on repatriation from the head of the host institute. These attendances will be accounted for in place of absence period from the parent institute during the electives.
- No compensation in terms of marks/ grades for professional or college exams will be awarded to the students based on electives.

The period of electives shall contain the following details as per specimen:

Specialty	No. of sessions in hrs (Pract/OPD/Indoor/OT)	Lectures	SGDs	Seminars/ Workshops	Total attendances
Total					

UNDERTAKING AND CONSENT

- The applicant will also submit an undertaking from the father/ guardian to take responsibility for conduct, punctuality, and completion of the electives for which he/she has been permitted.
- The applicant will also submit an undertaking for arrangements of accommodation and logistics on his/ her own.